



# **M**ENTORSU FAQ

## **How do I know if I am eligible to apply to be a mentee?**

Most Business Affairs staff are eligible to apply as a mentee. See the eligibility criteria listed at: <https://bahr.stanford.edu/talent-development/mentorsu/mentees>

## **I'm not a Business Affairs employee, can I participate?**

At present the MentorsU Program is available for Business Affairs staff only. Non-Business Affairs staff can participate as mentors for the program. See more information on becoming a mentor at: <https://bahr.stanford.edu/talent-development/mentorsu/mentors>

## **I am a part of UIT. Why can't I participate in this program?**

UIT has its own complimentary program: <https://uitcommunity.stanford.edu/learn-grow/mentoring>

Due to similarities in the two programs, UIT staff can participate through the UIT Mentor program as a way to effectively use mentoring resources. This allows us to offer the program to Business Affairs staff who do not have other mentoring opportunities open to them.

## **I am a part of the Business Affairs Talent Development Program/STLP/ITLP/Manager Academy program or another leadership program with a mentor component. Why can't I participate in this program?**

In an effort to effectively and efficiently use mentor resources, this program is not open to those staff enrolled in a program already offering mentoring opportunities as participants in the above mentioned programs are already assigned a mentor. This allows us to offer the program to Business Affairs staff who do not have other mentoring opportunities open to them. See eligibility criteria at <https://bahr.stanford.edu/talent-development/mentorsu/mentees>

## **What are the criteria to be a mentor?**

Being a mentor is a valuable way to give to another. We welcome mentor applications from staff across Business Affairs, as well as other schools and departments. See the criteria on the Mentor page and link to the mentor application <https://bahr.stanford.edu/talent-development/mentorsu/mentors>

## **How long does the program last?**

Mentee applications, Mentee/Mentor mixers, selections and matches are due and held in the fall to prepare for a January kick-off meeting. The program runs from January – July with Mentor/Mentee meetings and Program-wrap up and closing celebration.

## **How many mentor applicants do you accept?**

Although our goal is to interest as many mentors as possible who fit the criteria listed on the Mentor page, this is the first year of the MentorsU Program and we have limited space of 30 slots. If mentors are not selected to participate in the first round, you are welcome to reapply in the next round.

## **How many mentee applicants do you select?**

This is the first year of the MentorSU Program and we have limited space of 30 slots. If mentees are not selected to participate in the first round, you are welcome to reapply in the next round.

## **How much time can I expect to commit to the program as a mentee? As a mentor?**

Mentees can expect to commit approximately 3-6 hours per month or more, depending on the agreement they create with their mentor. It is the mentees responsibility to schedule meetings with pre-planned discussion topics. Monthly mentees meetings are organized and planned by mentees and involvement in the monthly meetings are required in order for everyone to get the most out of the program. Mentors can expect to commit 1-2 hours per month, depending on what is agreed upon with their mentee.

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## **How does the matching happen between the mentee and mentor?**

Mentors and Mentees apply to participate in the mentoring program by filling out an application during the open enrollment period at <https://bahr.stanford.edu/talent-development>

The MentorsU Task Team will collate and review the pool of potential mentees and validate participant eligibility to participate in the program. This validation process may include checking in with managers, with requested mentors, etc.

The MentorsU Matching Team will convene to complete/validate/confirm the matching of mentees with mentors, seeking to ensure compatibility wherever possible. Our goal is for individuals to be matched based on their survey responses. The Mentoring Task Team will communicate the final mentoring pairs.

## **What role does my supervisor play in my application?**

We encourage you to discuss your planned participation with your supervisor. While your supervisor's approval is not required, we recommend that you share your desire to be part of this program with them.

*If you have a question that is not listed, please contact any committee member and we will get the answer for you! Please email us at: [bamentorprogram@o365.stanford.edu](mailto:bamentorprogram@o365.stanford.edu)*

  
